

ISLAMI BANK BANGLADESH PLC.
OPERATIONS WING
PROCUREMENT OF COMPUTER HARDWARE AND ACCESSORIES DEPARTMENT (PCHAD)
HEAD OFFICE: 20, DILKUSHA, 9TH FLOOR, DHAKA

NOTICE INVITING TENDER

ISLAMI BANK BANGLADESH PLC. invites sealed Tenders from bona fide Bangladeshi from reputed Manufacturers/Local Agents/Companies/Dealers/Distributors/Sellers under the following terms and conditions:

1. **Name of work: "Supplying, Configuration, Implementation, Testing and Support of Secure E-mail Gateway."**

Main Specification of the above item are as under:

SI.NO	Description	Duration
1	Secure E-mail Gateway Solution	03 Years
2	Installation, Configuration and Migration	One time Job

2. **Eligibility:** The intending bidders have to apply in their letter head pad and must submit documentary evidence like VAT registration Certificate, Up to date Trade License & TIN Certificate, Authorization letter from OEM duly issued by the Head office directly or by the regional office of the OEM/Dealer/Distributor in case of reseller for delivering of the related item, Certificate in support of their past experience and specialization in the field. On being satisfied with documents submitted by the applicant, Tender document will be sold to the intending bidders.
3. **Place, Date, time and availability of Tender Document Selling, Receiving & Opening:** Tender documents will be issued from the office of the undersigned on cash payment of Tk.3,000.00 (Taka Three Thousand) only (Non-refundable) for each Tender Document. Details schedule mentioned below:

Sl. No.	Particulars:	Date & Time
i.	Tender selling	From December 08, 2024 to December 29, 2024
ii.	Tender submission with supporting documents	December 30, 2024 upto 03:00 P.M
iii.	Tender opening	December 30, 2024 upto 03:15 P.M

4. **Earnest Money:** 2.5% (two point five percent) of the total Tender amount in favour of Islami Bank Bangladesh PLC. in the form of Bank Draft/Payment Order/Bank Guarantee (BG, having validity at least six months) from any Scheduled Bank preferably Islami Bank Bangladesh PLC must be submitted along with the Tender without which the Tender shall be rejected outright.
5. **Pre bid meeting Date & Time:** A pre bid meeting in this regard will be held on December 18, 2024 at 11:30 AM at the office of the undersigned.
6. **Tender Submission:** An original and one copy of the Offer duly marking "Original Offer Technical" and "Copy of the Offer Technical" in an envelope and "Original Offer Financial" and "Copy of the Offer Financial" in another envelope should be submitted separately with authentication by the Tenderers. Combination of Technical and Financial Offer will be disqualified.
7. **Condition applicable:** All conditions written in the Tender Documents shall apply.
8. **Reservation:** Islami Bank Management is not bound to issue work order in favour of the lowest bidder and reserves the right to accept any tender and reject any or all tenders or may divide the works amongst the Tenders without assigning any reason whatsoever.


(Md. Monjurul Mowla)

AVP & Head of PCHAD

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